

January 13, 2020

1. Call to Order: 7:00 pm
Members Present: Judy Gooslin, Danielle Hart, Lou Vergato and Anthony Tran
2. No Audience of Citizens Present
3. Approval of Minutes
 - a. A motion was made by Anthony Tran to amend the September 19, 2019 minutes. Judy Gooslin Second, three in favor and one abstained.
 - b. A motion was made by Lou Vergato to approve the December 8, 2019 minutes. Judy Gooslin Second, three in favor and one abstained.
4. Unfinished Business
 - a. The 2018-2018 budget report is on task, however fees deposited should read 24,000 and not 9,000 as reported.
 - i. A motion was made by Anthony Tran to accept the financial report. Lou Vergato Second, vote carried unanimously.
 - b. The Sterling Recreation Revenue Report will place money left over from the previous year into the Capital Improvements Fund. Overall all programs are self-funding, including the Halloween and Easter programs. The bowling program must still be funded by the Recreation Authority which funds the buses, drivers and fuels because of the nature of the high costs, being a \$4,000 program to run. That amount would be too high to fundraise completely. There is 30,342.31 total.
 - i. A motion was made by Anthony Tran to accept the Revenue Fund Report. Lou Vergato Second, vote carried unanimously.
5. Recreation Programs

Anthony Tran made a motion to switch Line Item D (Air Conditioning Update, Recreation Facilities) with Line Item A (Program Report). Lou Vergato second, vote carried unanimously.

 - a. Lou Vergato had an engineer review the scope of work provided to the board and he recommends the board not award proposals because of scope creep with many line items stating the company will not provide certain things. We do not know if the non-provided things will be needed which would increase the price, likely significantly, if they end up being needed mid project work. He believes many things that are not provided will be needed due to the age of the building, which all members of the board agree to. Lou believes no one on this board has enough experience to properly evaluate the bids and believes the Board of Selectmen would be the more suitable board to deal with the bids. He therefore

recommends rejecting the bid proposals for HVAC system design and go back to getting inquiries on other air conditioning methods such as mini splits.

- i. A motion was made by Lou Vergato to reject the evaluation of consultant bids for HVAC and send them back to the Board of Selectmen. Anthony Tran second, vote carried unanimously.
- ii. A motion was made to explore bids for individual air conditioning units for the recreation office and two classrooms with updates to the gym, making sure all bids are turnkey bids including everything needed to get the systems running upon completion. Anthony Tran Second, vote carried unanimously.

Lou Vergato apologized to the board for needing to leave early for personal reasons and left the meeting at this time.

- b. Maintenance Report
 - i. Bob Navan was asked to wait until March to pave the Sterling Park lot due to weather concerns with winter weather arriving earlier than expected in order to make sure the lot settles properly.
 - ii. The sandbox was removed to accommodate the new solar panels so a new location must be found in the play yard.
 - iii. Selectman Lincoln Cooper ordered all new exit signs and as soon as troubleshooting is complete, they will be up and running.
 - c. The Youth Basketball program is going well with 23-25 kids and games beginning in February which will require a referee for an hour during the last two weeks in February. The option of a volunteer is being explored but if no one comes forward to volunteer finding a paid referee will be needed.
 - d. There are no questions regarding the program report.
 - e. Secretary of the Board Tammy Etheridge will be resigning from her position and will soon be submitting her formal resignation which has put the formation of a Fiscal Subcommittee to work on the budget on hold. Any board members are encouraged to volunteer for that board if available with Danielle Hart offering to volunteer.
6. New Business
- a. Judy Gooslin was asked to add the discussion of a surface evaluation for the gym floor to the agenda, which the board has agreed to add.
7. No other business to come before the authority
8. A motion was made by Anthony Tran to call the meeting to adjournment at 7:56 pm. Danielle Hart second, motion carried.